

# Family Absence Form

**Please Consider:** In a three-day-a-week curriculum. Family time during the school year is available Friday-Monday. Class time is essential. Absences during the Tuesday-Thursday school days severely hamper a student's progress. It is recommended that families who have determined it necessary to remove their child from school for a family vacation only do so after careful consideration. This is especially important for students in the upper grades. So much information is covered in class that it becomes increasingly difficult for an older student to actually catch-up on what was missed.

**At Least One Week In Advance:** Each of your children's classroom teachers will need a copy of this form so that they can be aware of the student's absence. Teachers are not required to provide homework in advance, although many will provide this information for you, and it is expected that all missed schoolwork will be made up in a timely manner.

**The Day Your Child Returns to Class:** Assignments listed below in the *While You're Gone* section are to be completed and turned in **the day the student returns** to class.

**Within a Reasonable Time:** Assignments listed in the *When You Return* section must be completed by the date noted. Failure to do so may result in reduction of grade on those assignments.

Student Name \_\_\_\_\_ Dates of Absence \_\_\_\_\_

Parent Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Reason for Absence \_\_\_\_\_

Academic Application (Particular vacations may lend themselves to special historical or scientific discovery that can be shared with the class upon the student's return. List here any academic application this vacation may have.)

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<b>While You're Gone</b>	<b>Assignments (to be completed and turned in the day the student returns to class)</b>
Language	
Reading	
Spelling	
Math	
History	
Science	
Writing/ Penmanship	
Letters/Sounds	

<b>When You Return</b>	<b>Assignments (to be completed after the student returns by _____)</b>
Language	
Reading	
Spelling	
Math	
History	
Science	
Writing/ Penmanship	
Letters/Sounds	

Teacher Signature \_\_\_\_\_  
(Teacher and parent need a copy upon completion)

Date \_\_\_\_\_